



CITY OF COLORADO SPRINGS
 PARKS, RECREATION & CULTURAL SERVICES
 Deerfield Hills Spray Ground
 4290 Deerfield Hills Road
 Colorado Springs, CO 80916
 (719) 385-5996

Spray Ground Group Reservation Agreement

REQUESTED DATE(S) OF USE: _____

Organization Name: _____

Classroom/Group Name: _____

Contact Person: _____

Address: _____

City: _____ Zip: _____

Phone: _____

Email Address: _____

GROUP RESERVATION TIMES: *(check session)*
June 1- August 11
 Monday-Friday: 10:00 am – 3:30 pm

Inquire about possible dates after August 11th.

Please note all water features are off during cleaning and maintenance (30 minutes) between each session.

AVAILABLE SESSIONS:

- 10:00 am- 11:00 am
- 11:30 am- 12:30 pm
- 1:00-2:00 pm
- 2:30-3:30 pm

AGE OF PARTICIPANTS: *(check all that apply)*

- toddler (1-2)
- preschool (3-5)
- elementary (6-12)
- teens (13 & up)

GROUP FEE: \$2/child administration fee
 How will you be paying?
Make checks payable to the Deerfield Hills Community Center

Cash Check Credit/Debit Card
50% of fees are due at time of reservation the remaining balance due on date of visit.

MAXIMUM # OF CHILDREN ATTENDING: _____ *(No more than 40)*

TOTAL # OF ADULT STAFF ATTENDING: _____

NAME OF LEAD STAFF WHILE AT SPRAY GROUND: _____

PICNIC TABLE NEEDED? *(one table maximum)* yes no

PAYMENT

Please mail check or money order to:

Deerfield Hills Community Center, 4290 Deerfield Hills Road, Colorado Springs, CO 80916

CREDIT CARD PAYMENTS CAN BE TAKEN IN PERSON OR OVER THE PHONE



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Thank you for reserving a time for your group to enjoy the Spray Ground at the Deerfield Hills Community Center. Staff will be on-site to help you and your group to get the most from your visit. A \$2/child administration fee will be assessed and a 50% deposit is required at the time of reservation with the balance due on the date of visit.

To ensure the safest, highest quality experience for your group, we ask that you adhere to the following:

Please have your group:

1. Arrive on time and check in at the Spray Ground entrance gate.
2. Wear your water-play clothing to the spray ground. Children wearing diapers must wear plastic elastic pants over their diapers (*including swim diapers*).
3. Bring plenty of sunscreen and towels, drinks in plastic or non-glass containers. Eating allowed only in the designated areas: picnic tables and areas outside of spray ground.
4. Review rules and behavioral expectations with your children prior to your visit (*keep hands to self, share, watch out for young children, no running, etc.*).
5. Check in with staff if bringing "water toys" and keep the number to a minimum (*both in quantity and in size*). Staff will determine appropriateness.

Please have your staff:

1. Submit completed reservation agreement as soon as possible (*we are limited in space and dates go quickly*).
2. Submit payment of half the fee at time of reservation with the balance due on date of visit. Acceptable forms of payment include cash, check, money order, Visa, MasterCard, Discover or American Express.
3. Plan on **actively supervising** your children while at the spray ground and surrounding areas. Provide at least 2 adults for elementary age groups and 3-5 for toddler and preschool age groups (*up to 25 children*).
4. NO SMOKING is allowed within in the Deerfield Hills Park to include the spray ground and the community center as regulated by the Colorado Clean Indoor Air Act (2006).
5. Remember that the spray ground will also be open to the general public during the time of your visit.
6. Contact a spray ground staff person immediately in the event that a member of your group is injured while at our site. Our staff is certified in First Aid and CPR, and is required to complete an accident report. You may request a copy of our report; it will be mailed to you within two days of the event.
7. Colorado weather changes quickly. Be sure to have a back-up plan for your children if we must close the spray ground due to thunder, lightning, temperature at 65 or below, or other inclement weather. Due to other programs at the community center, indoor space may not be available to shelter your group.
8. Avoid bringing valuables. The spray ground does not have lockers for your belongings. We are not responsible for lost or stolen items.
9. Your input is important to us. Please contact us at (719) 385-5996 or deerfield@coloradosprings.gov if you have any concerns or suggestions.
10. Parking near the spray ground is limited. Arriving in a bus? Please call us for the closest parking.
11. For groups experiencing transportation "lay-over" bring your sports or game equipment and enjoy our huge sports field and other park amenities.

Deerfield Hills Community Center Staff reserve the right to shut down the spray ground for safety related reasons or ask any individual or group to remove themselves from the area or park if rules are violated or misconduct warrants.

I have read and understand this agreement. Our staff and participants agree to adhere to the rules.

Signature

Date

Please sign and return a copy of this agreement to:

MAIL Deerfield Hills Community Center **FAX** (719) 385-6853
4290 Deerfield Hills Road
Colorado Springs, CO 80916

EMAIL deerfield@coloradosprings.gov