DRE/LUR – New process for Electronic CO's /Finals

Effective January 1, 2018 DRE is accepting online final requests for CO's. This process was already built in to the PPRBD.org online accounts and we are simply being added as an option to the contactors list of available inspectors. Below is a quick guide to the new process, if you have any questions please contact Matt Bingman at 719.385.5602 or at mbingman@springsgov.com

Contractor / Applicant View and Process:

1) Contractor will log into their PPRBD.org online account. From here they will need to navigate to the appropriate permit and *click* on "Request Inspection". *(Figure 1)*
2) This will open up a new page where they will then need to *click* on "Inspection Type". From this drop down list our department should be listed on the very bottom as "Zoning Final (CO Final) (Z=)". *(Figure 2)*
3) Contractors / Applicants at this point can leave a comment for the inspector/ for our department and finish requesting the inspection. They do not have the ability to upload documents here unless it is a permit that we are holding for an ILC requirement. If there is an ILC requirement attached to the permit they are required to upload an image before they can request an inspection. We intentionally left out this option for all other cases as most if not all contractors would be unaware of the requirement for landscaping/irrigation affidavits etc. at the time of the request. They will still need to send these to the planner and the planner can put them on record with LUR/DRE or the planner can upload it to the permit request before releasing the permit.

*These are the exact same steps they would use to request inspections for pretty much and department or inspection type. The Regional Building Department noted that about 80% of all Final requests for CO's are requested online using this method already.

Figure 1:

Pikes Peak Regional Building Department

PPRBD   Departments   Contact Us   My Account

Permit Details

?

Clear   Permits   Plans   Links   Home

Permit #   J56719

Owner	EL PASO COUNTY FACILITIES CORP Ph: (719) 327-2880	
Address	2880 INTERNATIONAL CIR, COLORADO SPRINGS, CO 80910	
Parcel #	6416303006	
Lat\Long	Latitude: 38.82597683, Longitude: -104.79172499	
Roof Truss P/SF	30 (Elevation: 6,084 Feet)	
Contruction Type	?	
Project	INTERIOR REMODEL (TEST) (437)	

Request Inspection

Upload Inspection Image or PDF

Inspection Sequence

Commercial Certificate of Occupancy #19257 issued 4/20/2011

Plan Image   Map

Permit Attachments: 3

Details

D	Contractor	Issued	S
B	RBD TEST LICENSE	03/05/2015	O
E	RBD TEST LICENSE	05/05/2015	O
H	RBD TEST LICENSE	03/16/2016	O

Inspection Requests: 1

Details   Inspection

Contractor	Call Ahead #	Comment	Code	Requested	Inspector	#	Inspection Image
RBD TEST LICENSE		Notes to inspector	Z=	12/19/2017 03:04:08		99	None

2

Figure 2:

Permit Inspection Request

Request Type ⦿ Request Only ◯ Upload Image or PDF

🏠 Inspection Details

Permit # J56719

Address   2880 INTERNATIONAL CIR, COLORADO SPRINGS, 80910
Contractor   RBD TEST LICENSE

Inspection Type | Select Type ▼ |

Inspection Date

| Rough & Final (ER=) |
| Rough & Service (ERS) |
| Service (ES) |
| Service & Final (ES=) |
| Electrical Panel (EP) |
| Slab (ESL) |
| Underground (EUG) |
| Temporary Service (EST) |
| Heating Final (H=) |
| Duct (HD) |
| Construction Meter (HC) |
| Inside Gas (HI) |
| LP Drain (HLP) |
| Outside Gas (HO) |
| Vent (HV) |
| Residential Rough (HRR) |
| Refrigeration Piping (HRP) |
| Process Steam & Water Piping (HWP) |
| Special (HSP) |
| **Zoning Final (CO Final) (Z=)** |

ays in advance.
be performed the next business day.

Comments to Inspector
0/150

📞 30 Minute Call Ah

The phone number below w   tes before the inspector arrives. Please ensure your phone number

Call Ahead Type   ⦿ No Call Ahead ◯ Text Message ◯ Phone Call
Phone Number (Area code required) | (###) ###-#### |
(Do not use dashes or special characters)

✉ Notifications ❓Help

Staff instructions on following page